

CONTINENTAL COLLEGE OF HIGHER STUDIES

Affiliated to Punjabi University, Patiala

**ONE PLACE
MANY POSSIBILITIES !**



Awards & Recognitions



BEST FACULTY AWARD CONFERRED TO CGI BY ABP NEWS



CGI EDUPRENEURS AWARD BY TOI GROUP



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P R E S I D E N T ' S M E S S A G E

I welcome your decision to join the
'Continentonians' family!

To embark upon a journey to success, one needs the foresight, goal, resolve and strategies to attain the stipulated goal. The educational institutions in general and technical institutes in particular have to shoulder the responsibility of developing and nurturing world class engineers, technocrats and business leaders. The ability to innovate and the capacity to adapt to latest technologies are going to be the forte in the new century.

It is my conviction that success lends itself faster to those, whose confidence is inspired by not only literacy but also education in real terms encompassing character and personality traits. Our endeavor at CGI is to develop thorough-bred professionals who can surpass challenges in their career and lives. With this mission, our highly qualified and experienced staff maintains a consistent focus on high quality education including class room teaching, professional training in coordination with industry and facilitates best career opportunities. Teaching at Continental College of Higher Studies is worth a lifetime achievements. We have the key success factors in place to withstand the winds of dynamism.

To meet the ever growing demand for competent, talented and dynamic professionals, capable of counter-challenging the Global challenges themselves, the Continental Group has established premier quality Institutes in the field of Engineering, Computer Science, IT, Commerce and Business Administration.

We strive to accomplish your dreams and goals to bring greater effulgence in the future. We have created a secured, conducive and serene environment for both boys and girls to make it their coveted educational destination.

I am confident that you and your family will always cherish this decision and it will bring eternal happiness and a sense of fulfillment.

God bless!

B S Sandhu

Lt. Col. (Retd.) B.S. Sandhu
President, Continental Group of Institutes



EXECUTIVE DIRECTOR'S MESSAGE

Continental Institute of Higher Studies has grown by leaps and bounds over the last few years. It has been our endeavor to provide quality education to our students supported by world class infrastructure and qualified well-experienced faculty. The institute offers a wide range of curricula keeping in mind the changing trends and opportunities.

The emphasis is on all-round development of the students who are competent and confident enough to contribute their mite to the society. In pursuance of our vision of making Continental Institute of Higher Studies as the leading institute in the region imparting globally competitive education, we lay

special emphasis on Industry Interface and research output in congruence with rapid changing needs of the environment and industry.

At the institute we also focus on sharpening the skills of our students on modern business practices in the backdrop of global orientation and value based teaching.

Jatinder K. Jha

Brig. (Retd.) J.K. Jha
Executive Director, Continental Group of Institutes

PRINCIPAL'S MESSAGE

Over the years, CCHS has produced competent and progressive leaders, good citizens and wealth creators.

We at CGI are conscious of our responsibility as a premier educational institute of the region and therefore, guide future business leaders and technicians by following a meticulous blend of theory and practice, using highly innovative teaching pedagogy. Our endeavor is to produce systems thinkers and problem solvers who go on to make this world a better place to live.

CCHS rewards initiative, novelty and innovation. CCHS students are persons of enormous intellectual energy with a talent for collaboration and teamwork. Industry recruiters value our graduates for their intellectual abilities, their collaborative mind-sets, their individuality and their ability to hit the ground running.

I invite you to discover CGI and to challenge yourself.

Tanvir Singh Gill

Tanvir Singh Gill (Officiating Principal), Continental College of Higher Studies

About Us

The Continental Group of Institutes made its forays into the field of education in 2001. In a short span of just a decade, it has carved a niche for itself in the field of imparting quality education of international standard.

Continental College of Higher Studies (CCHS) is one of the constituent colleges of CGI and is affiliated to Punjabi University, Patiala. It offers various programs in the fields of Computer Science and Application, Fashion Technology, Commerce, Management and Humanities at both graduate and post graduate level. It is our conviction that personal and intimate attention inspires the students to develop self confidence, professional knowledge and current skills.

The curricula covered are current, relevant and responsive to trends and opportunities. We believe that education is not just about finding the right job after successful completion of course, it is concurrently enjoying your years with us, building friendships, developing self worth and discovering yourself continually.

At CCHS, we believe in sharing rather than teaching and hence grooming the students effectively through participative learning and enhancing their confidence and communication skills. A very dedicated, dutiful, disciplined, friendly, supportive staff and faculty will always be there to substantiate the learning of students.



Vision

Continental Group of Institutes is envisioned to be a leading technical education group in the region disseminating globally competitive education, effective industry interface and relevant research output in congruence with the changing needs of the society in general and industry in particular through innovative learning.

Mission

To foster value-centered versatile engineers, professionals and business leaders competent to participate in comprehensive growth and development of the nation. At Continental Group of Institutes, we would hone their skills in contemporary business practices through education that is entrepreneurial in spirit, ethical in nature and global in orientation.



Master of Computer Applications



Program Description

Master of Computer Applications (MCA) is a three-year (six semesters) professional Master's Degree in Computer Science awarded in India. The course was designed to meet the growing demand for qualified professionals in the field of Information Technology. The MCA program is inclined more towards Application Development and thus has more emphasis on latest programming language and tools to develop better and faster applications.

The program, therefore, aims at imparting comprehensive knowledge with equal emphasis on theory and practice. The MCA students are encouraged to spend a full semester working in the industry in the institute giving them insight into the workings of the IT world.

Eligibility:

- Candidate who has passed the Bachelor's Degree (10+2+3) in any discipline of the statutory University and the candidate must have passed the senior secondary (10+2) or equivalent examination or higher degree examination with Mathematics/Statistics/Business Mathematics/Business Statistics/Quantitative Techniques or equivalent as compulsory/optional/additional subject or paper.
- or have passed BCA of minimum 3 years duration from any recognized university.

Career Opportunities

An MCA graduate can work for any IT company as a system developer and various other roles such as:

- Software Programmer
- Software Engineer
- Software Developer
- Systems Analyst
- Software Application Architect
- Software Consultant



Bachelor of Computer Applications



Program Description

Information technology has brought with it a revolution in the job sector. Though the recent stint with recession had hit this industry badly, it is reviving fast. As the economy bids adieu to economic slowdown, more and more opportunities are opening up for those seeking a fast career in the IT industry. Bachelor of Computer Applications (BCA) followed by a Masters in Computer Applications (MCA) is one of the favored paths for those seeking a career in the field of Information Technology (IT). IT has become an integral department in almost all corporate offices and this makes having an BCA a viable choice. BCA opens gates to a wide variety of careers in the field of IT and ITES.

Eligibility:

A candidate who has passed 10+2 examinations in any stream from a recognized university/board or any other equivalent examination is eligible to join this program. The result of the candidate for qualifying class must be available by the date of admission.

Career Opportunities

A BCA graduate can work for any IT company, as a system developer and various other roles such as:

- Software Programmer
- Software Engineer
- Software Developer
- Systems Analyst
- Software Application Architect
- Software Consultant



Master of Commerce

Program Description

M.Com program provides an exposure to graduates with advanced level studies in commerce. The program is designed for students with a degree in business/commerce who may be interested in progressing into the PhD program or pursuing a career in consulting, market research or strategy. Students benefit from smaller class sizes which are ideal for group work & case study and ongoing interaction with accessible professors. In addition to imparting knowledge about key areas and functions of all organizations, Master of Commerce develops the skills needed for success in the business world like critical thinking, analysis, evaluation, problem-solving, communication, and teamwork. Each part will consist of two semesters. University examination will be held at the end of every semester in the months of December/January (for semester I & III) and April/May (for semester II & IV)

Eligibility:

B.Com, B.B.A, B.M.I.T, B.Com (Professional) and Bachelor of Accounting & Finance examinations with at least 50% marks in the aggregate from any recognised University of India or from an institution recognized as equivalent thereto by AIU (45% for SC/ST and physically handicapped candidates with at least 35% disability). Candidates appearing for the final year of bachelor's degree examination can also apply. However, they will have to produce the final year result at the time of registration.

Career Opportunities

- Accountant, Auditor, Taxation
- Financial Analyst, Banker, Insurance Agent, Underwriter, Portfolio Manager, Financial Planner
- Broker, Wealth Management
- Market Analyst
- Research
- Education & Teaching



Bachelor of Commerce



Program Description

Bachelor of Commerce degree provides a gateway to an exciting career in the world of business. Students are provided excellent internship opportunities with industry-leading businesses and equipped with the necessary Computerized Accounting to achieve the appropriate entry level in the industry and continue the lifelong learning development. Industrial internship provides analytical and research skills to formulate strategies in various industries and markets, as a practitioner and computer based approach to decision making techniques.

Eligibility:

- 40% marks in the aggregate in case of students who have passed 10+2 Commerce group or
- 45% marks in the aggregate in case of student who have passed 10+2 in Humanities group with at least two out of Commerce/Accounts/Math/ Economics/Management papers or
- 50% marks in the aggregate in case of students who have passed 10+2 but are not covered under (a) and (b) above or
- Students who opt for any one of the following Vocational subjects in B.Com. Professional Part I should have passed with at least 50% marks, 10+2 examination from Punjab School Education Board or any other examination recognized as equivalent thereto:
 - Office Management and Secretarial Practice
 - Principle and Practice of Insurance
 - Tax Procedure and Practice

Career Opportunities

This degree opens the door to the fields of:

- Banking
- Stock Markets
- International Trade
- Financial Services
- Financial Analyst
- Insurance
- Research and various other fields



Master of Science (Fashion Technology)



Program Description

The fashion industry has become so specialized that it encompasses a vast field of studies in design, concept management, design production management, quality control, planning, fabric design, printing, fashion accessory design, fashion merchandising, textile science, colour mixing, marketing and so on. The primary areas of work in the fashion industry are market research, designing and manufacturing of garments and textiles. Fashion design is the most important area of work in fashion industry. Designing involves creating original designs after studying the changing trends of the market i.e. market research. It is a challenging field as it requires the coordination of various jobs.

M.Sc in Fashion Technology is an industry focused program comprising various aspects of designing which includes quality control, marketing, printing, and merchandising of various textiles, apparels, garments and accessories. The post graduation in Fashion Technology equips the students to conduct market research, make analysis of trends and help in understanding products with respect to quality, cost and standard.

Eligibility:

A candidate who has passed graduation in any stream from a recognized university/board or any other examination equivalent thereto is eligible to join this program. The result of the candidate for qualifying class must be available by the date of admission.

Career Opportunities

- Fashion Designers
- Illustrators in Textile Industries
- Export Houses and Boutiques
- Research & Education
- Entrepreneurship/Own Business
- Portfolio Management
- Merchandising
- Production Manager-Garments



Bachelor of Science (Fashion Technology)



Program Description

B.Sc (F.T.) program provides a pathway for students who want to pursue career in Fashion Industry, Research and Education. It gives a conceptual understanding from a variety of disciplines, including fashion history and theory, art and design studies, history, computers, business studies and statistics.

This industry offers plenty of opportunities for talented, hard working and enthusiastic people. Prospects for fashion Technology graduates are pretty good, thanks to the huge and still growing demand for “designer-wear” and the equally outsized quantity of exports. Core and elective courses open up broad perspectives on fashion and its interfaces with design, production, consumption, imagination, representation, embodiment, and identity. Students investigate the complex material and visual dimensions of fashion as dress, image, and bodily practice, and as a major culture industry that positions the individual within the social and global world.

Eligibility:

A candidate who has passed 10+2 examinations in any stream from a recognized university/board or any other examination equivalent there to is eligible to join this program. The result of the candidate for qualifying class must be available by the date of admission.

Career Opportunities

After successful completion of the course, you can remain self-employed. Alternatively, several export houses, garment store chains, textile mills, leather companies, boutiques, fashion show organizers, jewellery houses and media houses recruit professionals interested in a career in Fashion Technology.



Bachelor of Business Administration



Program Description

BBA is based on collaboration, where the learning environment is characterized by interface with industry and commerce. The inspiring atmosphere stems from a passionate, student-oriented learning that emphasizes creativity as well as critical thinking. The student learning is encouraged all the way through various projects, industrial visits and mentorship. Vocational outcomes and employability of students is stressed upon so that they can be industry ready after completion of the course. The first part of the course consists of best management education in varied fields like General Management, Accounting, Economics, Statistics, Communication, Marketing, Financial markets, Organizational Behavior and Operations. The latter part of the course will be selected by the students as per their area of interest (Marketing, Finance, Human Resources and etc), so that they can build up on their strengths and interest. The summer internship program of two months in between the course and 6 months internship program during the last semester support the students in a big way in application of knowledge and skills gained during the course of their study. It enables students to enter into the professional world immediately after the completion of the course.

Eligibility:

A candidate who has passed 10+2 examinations in any stream from a recognized university/board or any other examination equivalent there to is eligible to join this program. The result of the candidate for qualifying class must be available by the date of admission.

Career Opportunities

- Accounting
- Finance
- Healthcare
- Human Resources
- Education
- Marketing
- Sales
- Management
- Product Management
- Technology Management



Bachelor of Arts



Program Description

The humanities deal with the histories, literatures and cultures of human civilizations, while the social sciences study deals with sociology, anthropology, political behaviors and other forms of human behavior and organizations. Studying Arts equips you for every aspect of life. It enables you to discover your talents, interests and abilities and develop them fully. An Arts degree helps you develop highly sought-after skills such as critical thinking, communication, reasoning ability and problem solving. As a student, you are exposed to a broad range of learning styles, from traditional lectures to interactive tutorials and practical workshops involving digital media.

Eligibility:

A candidate who has passed 10+2 examinations in any stream from a recognized university/board or any other examination equivalent there to is eligible to join this program. The result of the candidate for qualifying class must be available by the date of admission.

Career Opportunities

- Historians
- Public Administrators
- Physical Education
- Writers
- Journalists
- Musicians
- State, Business and Community Leaders





Wi-Fi Campus

CGI has wireless access to Internet and Intranet 24X7. Wi-Fi access has been provided with the help of state-of-the-art equipments (such as from CISCO, Motorola etc.) and data flow protection and packet filtration has been done through world recognized leading firewalls such as from Microsoft, CISCO.

Hostels

The institute has fully furnished independent hostels for girls and boys located within the campus. The hostels can accommodate about 400 students. Basic amenities like RO fitted water-coolers, hot water supply in winters, a common room for recreation, TV room, indoor games like table tennis, snooker, etc form an integral part of the hostels. Round the clock Wi-Fi internet connectivity is available to the students hostels. A multi-utility vehicle is kept in the hostel for the students for emergencies. Institute hostels have separate gymnasium and sports rooms.

The hostel mess provides healthy and hygienic food to the students. The hostellers also have the advantage of using the college library and the computer labs till late hours in the evening.



Classrooms

Our College have all the facilities and latest audio visual aid for teaching the students to build up a bright career. We make use of specially designed slides and notes to help all the students to learn, practice in a simple and easy manner.



Transport

The institution has its own fleet of ultra modern buses for students from all major nearby areas like Chandigarh, Mohali, Panchkula, Kharar, Ropar, Fatehgarh Sahib , Sirhind, Khanna, Patiala, Rajpura, Zirakpur, Morinda and Mandi Gobindgarh.

Open Air Theatre

Right in the middle of the campus, there is an Open Air Theater which can accommodate about 600 people at a time. It is decked with all the state-of-the-art sound, light equipments and modern graffiti adorns the walls of the theater. Students often form groups and come here for group discussions and practicing public speaking. All the congregations are held here like Annual Fests and other mass gatherings. It is one of the most lively places in the campus with the daily hustle-bustle of the young minds which churn new ideas to make it big in their life, every day!



Banking

For the expediency and convenience of students and faculty, especially hostellers, a 24 hour ATM of Punjab National Bank is available within the college premises.

Healthcare Facility

The campus has its own healthcare centre to look after the health of the students. Full time medical assistance is provided to the students through a professionally qualified and experienced doctor. An ambulance is available round the clock for any kind of emergency. The institute has tie-ups with renowned hospitals in the nearby area to handle specialized treatment. In addition to the above a lady doctor visits the campus weekly to counsel the students regarding their health problems.





Learning Resource Centre

The library is an enviable possession of the Continentonians & speaks of its outstanding research and educational mission. The library is computerized with Wi-Fi facility and internet facility which provides a comfortable and friendly environment to everyone enabling learning and enrichment of knowledge. Spread over 700 sq meters, the library stocks 8300 books, 15 National Journals, 07 National Newspapers. It remains open from 9:00 am to 10:00 pm daily to enable the resident students and others to make optimum use. Institute library also has DELNET facility for accessing online national and international journals and books.



Computer Centre

CCHS has two well-equipped state-of-the-art computer labs with the latest software & hardware. It has the latest Linux, Unix, Web NT servers from IBM, full-fledged computer and networking labs with removable hard disks, routers, switches etc. in academic partnership with CISCO. This ensures that the students have the theoretical knowledge and applied learning experience.



Sports & Recreation

Courts: Basketball, Volleyball and Tennis

Grounds: Cricket, Football, Athletic Track

Tournaments: CCHS hosted three major Inter College tournaments from Punjabi University Patiala during 2014-15: Football (Men), Cricket (Men), Basketball (Women)

Achievements

- Sunil Kumar won Silver medal in Power Lifting inter college championship which was held at Shri Anandpur Sahib.
- Sunil Kumar won Silver medal in Best Physique inter college championship which was held at Shri Anandpur Sahib.
- Jatinderveer Singh won Bronze medal in Taekwondo inter college championship.
- Boxing Team won the Quarter Final match, Inter-College, Punjabi University held at Talwandi Sabo.
- Our college football (Men) team participated in inter college championship.





Committees in CCHS

- Internal Examination Committee
- Discipline Committee
- Anti Ragging Committee
- Grievance Redressal Cell
- Extra Curricular Initiatives(Intra and Inter College)
- Career Guidance & Placement Cell
- Student Council
- Sports Committee

Women Grievance Redressal Cell

The cell is basically meant for dealing with the problems of women on campus relating to harassment and violence at the workplace/campus/hostel. This cell is dedicated for creating an environment in the campus where everybody feels safe and self-confident.

Objectives

- To create an environment of gender justice where men and women study and work together with a sense of personal security and dignity.
- To provide appropriate conditions in respect of work, leisure, health and hygiene.
- To ensure that there is no hostile environment towards women.
- To prevent harassment and to promote the general well-being of female students.
- To create awareness about the rights and laws related to women.
- To provide a healthy study and work culture in the college.
- To enhance the self-confidence and self-esteem of girl students, women faculty and staff in the college.
- To enhance their participation on an equal footing in all areas.



National Cadet Corps

NCC Army Wing was started in Continental Group of Institutes campus in 2014. Students of CCHS get ample opportunity to participate in the various activities like Parade, Range firing, Parasailing and Flying in Microlight Aircraft.

The National Cadet Corps is the Indian military cadet corps with its headquarters at New Delhi. It is open to school and college students on voluntary basis. The National Cadet Corps is a voluntary organization which recruits cadets from high schools, colleges and Universities all over India. The Cadets are given basic military training in small arms and parades. The officers and cadets have no liability for active military service once they complete their course but are given preference over normal candidates during selections based on the achievements in the corps. NCC not only provide you an opportunity to develop character, discipline, leadership, secular outlook, spirit of adventure and ideals of selfless service amongst the youth of the country, but also NCC provide a student Cadet, a suitable environment to take up a career in the Armed Forces.

Motto of NCC

Unity and Discipline (Ekta Aur Anushasan)



Aims of NCC

1. To develop qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship and the ideals of selfless service among the youth to make them useful citizen.
2. To create a human resource of organised trained and motivated youth to provide leadership in all walks of life including the Armed Forces and be always available for the service of the nation.

Benefits of joining NCC

Vacancies Reserved For NCC Cadets in Armed Forces:

- Indian Army
 - A) IMA Dehradun - 64
 - B) OTA Chennai - 100(For Short Service Commission)
- Indian Naval Academy- 6 per course
- Indian Air force academy - 10%
- Direct Entry in the Armed Force (No entrance exam, Direct SSB for Cadets holding 'C' certificate)

Placements

Our Key Recruiters



Our Pride



Meenakshi Sachdeva
B.Com Professional
IInd Year: 89%



Lovepreet Kaur
B.Com Professional
IIIrd Year: 87.2%



Himani Arora
B.Com Professional
IInd Year: 82%



Manpreet Kaur
B.Com Professional
IInd Year: 81%



Rajwinder Kaur
B.Com IIIrd Year: 70.8%



Mandeep Singh
85% till 1st sem (MCA)



Jagdeep Singh
85% till 2nd sem (MCA)



Sheefali
81% till 1st sem (MCA)



Barinderjeet Kaur
83% till 1st sem (MCA)



Amandeep Kaur
81% till 1st sem (MCA)



Ramanjot Kaur
80% till 2nd sem (MCA)



Karamjeet Kaur
89% till 2nd sem (MCA)



Suveni
84% till 3rd sem (BBA)



Gurjeet Kaur
1st Position in University
Merit List in MSc FT



Ramandeep Kaur
9th position in University
Merit List in BCA

Student testimonials



Ms. Jaspreet Kaur

The foremost reason behind my success is my teachers. They are very co-operative and knowledgeable. They have always guided me with their valuable knowledge. The credit of my success goes to our principal Mr. TANVEER SINGH GILL, HOD Miss Anureet Sharma and our co-ordinator Mr. Sandeep Kumar. They provide us opportunities, avenues and resources for the overall development of students. There is no dearth of resources in our college.



Ms. Karamjeet Kaur

Three things you cannot recover in life: the WORD after it's said, the MOMENT after it's missed and the TIME after it's gone. Be Careful!" My dream was to be known from my success. "Who does not want to be successful in life?"

College is one of the tools you can use to be successful because it gives you the necessary skills to succeed and prepares you for a career. The best opportunity I got is to study in Continental College of Higher Studies (CCHS).

I choose CCHS, because this is a best possible way to study according to best education system. I looked at a bunch of websites, just to get an idea of the campus life at all the campuses. Not only was academics one of the most important aspects in making better life.



Mr. Jagdeep Singh

My name is Jagdeep Singh. I took admission in BCA at CCHS in 2010 and now I am pursuing MCA in Continental College of Higher Studies. I am going to share my college experience.

College is the phase in my life where I started finding myself. I grew to learn what I like and dislike what work style is best suited for me.

Here teachers are very friendly and are always with us if we need any kind of help. They allow us to go in other colleges for participating in technical events and cultural events. When a student wins a prize, he is motivated and feels proud.

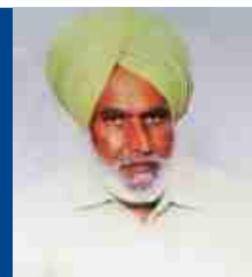
Parent testimonials



Mr. Rabinder Singh

I and my wife Bhupinder Kaur are happy that our daughter Jaspreet has chosen a great institute to give wings to her future. The staff at CGI is very helpful and our daughter scored 79 percent in her finals. It is really a privilege that we got a chance to be associated with this institute.

The faculty has always guided us and I recommend everyone to choose this institute. They are fully equipped with all latest tools of study and the student gets a lot of exposure through the internship programs. We are thankful to the institute and the entire faculty for guiding our daughter and you all part of her success.



Mr. Randher Singh

Myself Randher Singh, father of Karmjeet Kaur, hereby express my heartily feelings to Continental College of Higher Studies. In CCHS, Faculty & Staff is very friendly, dedicated, cooperative, diligent and delighted in nature.

CCHS offered Computer Application Courses from Punjabi University, Patiala. Our daughter had got admission in BCA and now pursuing MCA. CCHS has provided a platform of not only a challenging and enlightening academic experience, but also the opportunity for personal growth and maturity. CCHS offers an education that goes far beyond the traditional classroom experience. As a result, students are prepared to function and achieve an independent and challenging global environment.



Mr. Sukhdev Singh

My name is S. Sukhdev Singh. I feel honored to get a chance to write something about CCHS. Our son's dearest wish was to study BCA and MCA at Continental College of Higher Studies. As parents, there is nothing better than seeing your child happy and fulfilled.

CCHS has earned a good status because of its friendly Principal as well as staff who played a vital role in fulfilling the dreams of children. I am very thankful to the Principal, Faculty, Staff of this institute to honor the commitments made with the students and for the shining future of my son.

Continental College of Higher Studies Faculty



Scholarships

The college offers scholarships to meritorious students and outstanding achievers in field of sports and other fields. Students can avail benefits of Central Government and State Government sponsored scholarships. It has specialized cell, which guides the students to screen their eligibility, process application, documentation screening and submission of scholarship case. Required documents and their submission to the college at the time of admission will be responsibility of the student. Student must apply for scholarship in time.

Admission Procedure

Candidate has to apply within the time line prescribed by the university and institute, eligibility criteria is mentioned for every program and it should be met on the date and time of admission. The admissions are finalized on the basis of merit list prepared by the institute. Reservation of seats is in vogue as per Government directions.

Special Considerations

A special consideration will be given to outstanding sports persons, National Talent Award recipients, NCC cadets with "B" or "C" or "G 11" certificate, physically challenged students, bonafide residents of the rural areas, wards of Olympians and defense/paramilitary/police personnel.

Rules & Regulations

Identity Card

1. Entry to the college premises will be on production of identity card issued to the students. Students not in the possession of the identity card may be refused entry to the college.
2. Identity card issued to a student is Institute specific. A student has the privilege to utilize the facilities provided to him/her in the Institute only.
3. In case of loss of identity card, a duplicate identity card shall be issued subject to a written request from the student. Rs 100/- will be charged for issuing a new card.
4. The identity card is valid only for the duration of the program in which the student has taken admission.
5. Identity card is the property of the Institute and is to be surrendered to the institute after its expiry.

Attendance

As per rules of the University a student is entitled to appear in the end semester examinations only if he/she has attended a minimum of 75% of scheduled lectures in every subject. Defaulters are not be allowed to appear in the University examination accordingly. Not withstanding the above, it is desired that the students attend maximum scheduled classes in their own interest. Attendance in seminars, conferences, NSS activities & all college functions is mandatory. Absenteeism will invite penalty to the tune of decision taken by the college authorities in the regard. This will be utilized to reward/award regular students.

Computer Labs

The Institute has several state-of-the-art computer labs for the students. The computers are of latest configuration and are networked with internet facility on dedicated leased line. Institute computers are for academic pursuits, knowledge advancement and research use only Personal Emailing, Chat and Games are not permitted. No personal floppy disks, CDs or USB Memory sticks are allowed in computer lab. Students are forbidden to disturb any existing software settings. Defaulters will be disallowed use of computer facility & may be fined if any intentional damage is caused either to hardware or software. Unauthorized and illegal copying any licensed software is strictly prohibited.

Library

1. The Institute has a rich library with 8300 books and over 15 National Journals, magazines and newspapers. Only valid library cardholders will be eligible to use the library facility.
2. Books will be issued only on production of identity cum library cards. In case a card is lost for the first time, duplicate card will be issued on request along with a fine of Rs. 100/- Second time loss of Identity cum library card will invite a fine of Rs. 200/- Thereafter card will be issued only at the discretion of the director.
3. A maximum of three books / old periodicals / old newspaper can be issued to students and non-teaching staff for 10 days at a time. Books may be renewed consecutively two times after initial issue i.e., a book can be kept for maximum of 30 days provided.
 - (i) The book is physically presented for renewal.
 - (ii) Demand for the book is not pending in the reservation register.
4. A borrower failing to return the book by due date will be charge date fee of Rs. 5/- per day for first three days and then Rs. 10/- per day for subsequent period. The fine will not be exempted even if the delay period includes Saturdays/ Sunday/holidays. If the book is not returned within 15 days the library facility will be withdrawn from the member and member will have to pay 2 times the printed price of the book failing which he / she will not be allowed to undertake the ensuing semester examination.
5. Use of mobile phones or pagers will be prohibited in the LRC & will be switched off while being in the library.
6. Smoking, eating and drinking beverages etc. is not be permitted inside the library.
7. Silence will be observed in the library.
8. It is the responsibility of all library members to not only acquaint themselves with the library rules but also assist the library staff in maintaining necessary decorum inside the library premises.
9. Ignorance of rules of the member will not be accepted as an excuse for any breach.

Code of Conduct

1. No students shall be loitering near the classes once the classes are in progress.
2. Regular attendance in the class including during guest lectures is compulsory.
3. Use of Mobile Phones and Pagers is prohibited in the classrooms, Laboratories and Seminar Hall.
4. Food, beverages and any type of drinks are not permitted in the lab/classrooms.
5. Every student will submit assignments, present papers, projects, case analysis etc. as per periodic directions.
6. Students have to adhere to formal dress code as stipulated by the Institutes. T-Shirts/Jeans, Sneakers & Kurta Pyjamas, shorts & Patkas are not permitted in the Institute.
7. Student will submit the fee in time, according to the notice issued by the college.

Misbehavior, persistent disobedience, frequent absenteeism, habitual late coming, consumption of drug or liquor in the institute, cheating in the examination and any act unbecoming of a professional student shall be considered as serious and invite disciplinary action including expulsion from the institute. The Institute reserves the right to exercise such an option unilaterally.

Submission of Indemnity Bond

An Indemnity bond is required by either of the parents (Father/Mother) on confirmation of admission as per the format attached.

Ragging is Strictly Prohibited

As per the Supreme Court judgment in Vishwa Jagriti Mission vs. Central Government and Others (2001) 6 SCC 577 and as per Act of Govt. of AP w.r.t ragging, ragging is a cognizable criminal offence and is strictly prohibited. If any incident of ragging comes to the notice of the University, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the University would expel him.



“ There is more to the student life than books and tests and CCHS promises an enchanting life outside the classrooms. The college experience involves creativity & innovation, trying new things, making new friends and finding out who you really are. ”

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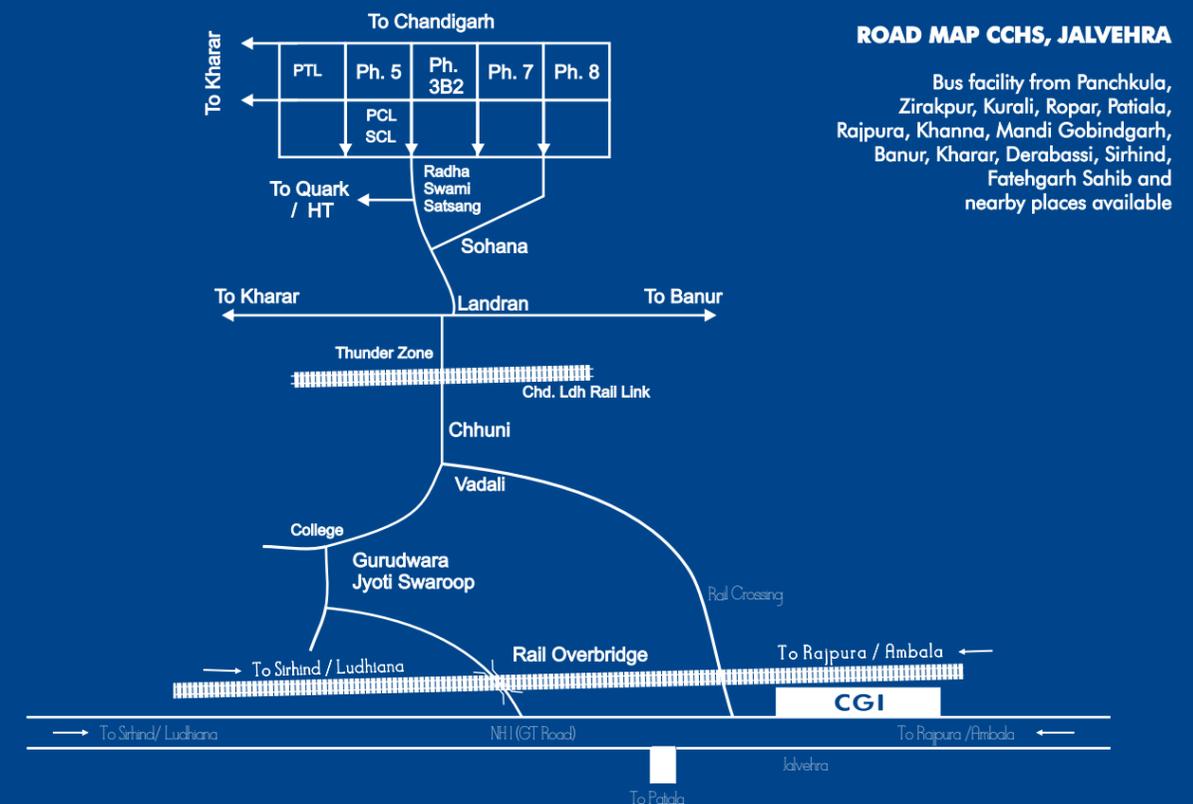
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“ The best way to decide if CGI is right for you is to come for a visit. Sit in a class or two, sign up for senior visitation day or make an appointment to talk with a faculty member in your field of interest. We're here to help. ”



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